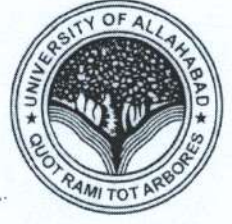




इलाहाबाद विश्वविद्यालय
प्रयागराज – 211 002, उ०प्र० (भारत)
UNIVERSITY OF ALLAHABAD
Prayagraj – 211 002, U. P. (INDIA)



No. : 862
Date : 20-04-2026

NOTIFICATION

All the Teaching and non-teaching employees including **Group "A", "B" Officers** are hereby requested to submit their **Annual Property Return for the year 2025** in the prescribed format as enclosed herewith **within a week of the date of issue of this letter**.

All the head of Department/Directors/Coordinators of this University are requested to collect the required information in the prescribed format from all the teaching and non-teaching employees including Group "A" and "B" officers working in your department and send the same to the Establishment Section (Teaching & Non-Teaching) in consolidated manner. All the Head of Department, Director and Coordinators of Institutes/Centers of university of Allahabad **shall ensure receiving of Annual Property Return before forwarding the proposal for issuing No Objection Certificate (NOC) in respect of teaching and non-teaching employees including Group "A" & "B" officers** working in their respective departments/centers.

All the Principals of the constituent colleges are requested to take further necessary action in this matter and obtain the same from all the employees and **keep all the records in their respective colleges only**. Status report may kindly be sent to the office of the Dean (College Development) for information.

Further, as per Office Memorandum No. 20-1/2026-CU.II dated 20.02.2026 and instructions from the Ministry of Education, New Delhi, all concerned shall submit the Annual Immovable Property Return as **on 31st January** every year in respect of the preceding year.

This is issued with the approval of Competent Authority.

Encl: As above


Registrar

Copy to:

1. All Deans/Directors/Heads/Coordinators, UoA.
2. CoE/Proctor/Librarian, UoA.
3. All Wardens/Superintendent of Hostels, UoA.
4. All Principals/Directors of the constituent colleges/Institutes, UoA
5. All Joint Registrar/Deputy Registrar/Assistant Registrars, UGA.
6. Finance Officer, UoA
7. University Engineer/PRO/SMO/Estate Officer/Law Officer/Security Officer/CPIO/Information Scientist, UoA.
8. **Chairman, ICT cell with a request to upload the same on the University website.**
9. PA to the Registrar for the information to the Registrar, UoA:
10. SVC for the kind information to Hon'ble Vice Chancellor, UoA.
11. Establishment Section A/B/C (Admin/Payment), UoA.
12. Committee Section, UoA.
13. UIS Unit, UoA
14. Record Section, UoA.


Joint Registrar(P)



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STATEMENT OF IMMOVABLE PROPERTY FOR THE YEAR 2025
(i.e. position as on 31.12.2025)

1. Name of /Faculty/Officer/Staff (In full) :
2. Present post held & parent office/ :
Section to which belongs
3. Present Pay(Basic Pay) :

Name of District, SubDivision, Taluk & Village or City in which property is situated (full location & postal address)	Name & Details of Property, Housing, Lands and Other Buildings	Cost of construction/Acquirement (and year when purchased) including of land in case of house	Present Value	* If not in own name, state in whose name held & his/her relationship to the Govt. Servant	How acquired, whether by purchase, lease **, mortgage, inheritance, gift or otherwise with date of acquisition & name with details of person(s) from whom acquired.	Annual Income from property	Remarks
1	2	3	4	5	6	7	8

Signature:
Name:
Designation:
Date:

Note: Please read the notes overleaf before filling up the form.

NOTES

1. In case where it is not possible to assess the value accurately, the approximate value in relation to present conditions may be indicated.
2. ** Includes short term leases also.
3. The declaration form is required to be filled in and submitted by every member of Class I and Class II services under relevant provisions of Conduct Rules and the first appointment to the Service and thereafter, at the interval of every twelve months, giving particulars of all immovable property owned, acquired or inherited by him or held by him on lease or mortgage, either in his own name or in the name of any member of his family or in the name of any other person dependent on Government Servant.
4. The wording 'No Change or No Addition or As in previous year' may be avoided and all details filled up.
5. AIS Officers are requested to fill the form in duplicate.

Assistant Registrar (P)